



**READING**



**WRITING**



**SPEAKING**



**LISTENING**

# IELTS Tech

## GENERAL MODULE

### Highlights:-

- *Strategies & Skills to crack IELTS*
- *Three Practice sessions of each – Reading, Writing, Speaking & Listening*
- *Smart CD Presentation on IELTS- TECH with three Listening Sessions*

**JYOTI MALHOTRA**

*(B.A Hons. M.A., NET-1, E-Commerce)*





# GENERAL MODULE

(Reading, Writing, Speaking & Listening Essentials)

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## **Dedication**

I, with due respect and profound privilege, serene dignity and folded hands dedicate my small piece of research program to my devoted and dedicated parents, Mrs. Kiran Malhotra and Mr. Pradeep Malhotra for their wholesome support and their dignified ambience which they offered me to sail the boat of my life on the path of hardwork and determination. I am really very thankful to both of them for blooming my life with their humble ambience.



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Regards

**Jyoti Malhotra**



## Publisher's Note

V&S Publishers has recently ventured into the field of *Academic Books* with the launch of the *Gen X Series*. 'Gen X' stands for 'Excellence in Generation 'X'. The series comprises books for aspirants of various competitive examinations. Hence, following the success of our previous books in this series, we decided to launch a **series of IELTS or the International English Language Testing System books** under this series. The subject has been divided into five main parts which has been grouped into five books by the author, such as: ***IELTS Tech-Academic Module, IELTS Tech-Writing Essentials, IELTS Tech-Vocal Cosmetics, IELTS Tech- General Module*** and ***IELTS Tech- Speaking Essentials*** for the students, who aspire to study, work or settle abroad.

The books in this exclusive Series are written especially for the Indian students who wish to appear in the IELTS exams. Most of the foreign books available in the market on this subject have been written keeping in view the foreign readers and at times, may appear *Greek* to the students from India, primarily because of issues related to accent, grammatical aspects, spellings, etc. Therefore, the need for these books was felt by V&S Publishers and the author's extensive research on this subject was carefully moulded to present it in the form of five perfect books on IELTS, specifically for Indian students.

Each book contains **Skills, Strategies and Guidelines** written in a simple manner along with a CD that accompanies the book which is also one of the unique features of this Series. The **CDs are interactive and illustrative** and presented in a manner that even an average student can grasp the contents and master the language easily and quickly. So, V&S Publishers hopes that through these books, we can offer the IELTS aspirants--**A Smarter Way to Learn Technical English nationwide.**





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# Preface



IELTS- TECH - A complete Toolkit for learning, practising and knowing about IELTS. As the world is growing smarter, the ways of its learning and getting education also gets smarter day by day. IELTS-TECH ( A TECHNICAL TOOLKIT OF LEARNING INTERNATIONAL LANGUAGE TESTING SYSTEM) is also acting as a smarter way to learn IELTS via Presentations on its strategies. This toolkit completely clarifies four sections.

## Reading:

This refers to the IELTS aspirants' development in reading, understanding and responding to a wide range of spoken, written and visual English texts. It involves learners' developing understandings of how texts are organised and how language varies according to the situation, social and cultural contexts, purpose and audience.



## Writing:

It refers to the IELTS aspirants' development in writing a range of texts for interpersonal, informational and aesthetic purposes. It involves developing writing skills including task response, Coherence, Lexical Resource and Grammar skills



## Speaking:

This refers the IELTS aspirants' development in using spoken Standard English for communication for social and school-based learning. It involves developing learners' control over Standard English phonology, word and sentence stress, rhythm and intonation and the information conveyed by these systems.



## Listening:

It refers to the IELTS aspirants' development in understanding spoken Standard English. It focusses on the ability to actively listen for a purpose and involves learners being able to select and apply strategies to make meaning in a wide range of contexts.



## **IELTS TECH SERVES THE YOUNG ASPIRANTS WITH ITS TOOLKIT OF FIVE BOOKS**

**BOOK 1 : IELTS -Tech :** It includes Reading, Writing, Speaking, and Listening along with its strategies to crack with the practice sessions.

**BOOK 2 : WRITING ESSENTIALS :** It will serve the Academic and General candidates with writing topics. This book covers the wide range of Graphical Representation, General letters and few Academic and General topics of writing.

**BOOK 3 : VOCAL COSMETICS AND SPEECH THERAPY FOR IELTS:** This book will enhance the speaking skills of the candidate. Students will come to know the technical aspect in IELTS related to speaking techniques like Word Stress, Intonation, Rhythm, Coherence, Lexical Resource, Fluency, etc.

**BOOK 4 : GENERAL MODULE FOR IELTS** This book will help the general candidate who are appearing for IELTS. It covers Reading, Writing, Speaking and Listening skills with strategies and practice sessions.

**BOOK 5 : SPEAKING ESSENTIALS :** This will serve both the Academic and General candidates regarding interview sessions between interviewer and interviewee. It covers PART-1 Personal Interaction, PART-2 Cue -Cards, PART-3 Follow up Session.

### **SPECIAL ATTRACTION IN IELTS – TECH**

**AWARENESS SESSIONS :** These powerpoint smart sessions will help the students to build their ideology towards simple topics like Education, Media, Music, Technology, Tourism, Culture, Science, Computers, Health, etc. These awareness sessions is an endeavour to raise the standards of vocabulary and terminology of the aspirants. This will enhance the lexical resource for Writing and Speaking skills. These awareness sessions not only serves Vocabulary Usage but also provides Traditional and Contemporary Outlook, Quotations and Proverbial Matter, Author Sayings, Volley of Idioms and Phrases related to it... etc. This smart CD will be provided with the Writing Essentials and Speaking Essentials.

**SMART CD OF POWERPOINT PRESENTATION :** IELTS- TECH is a smart tech product which help the aspirants to understand the technicalities of the IELTS exams with visual aids. This product is the package of strategies to crack the four modules of IELTS, i.e., Reading, Writing, Speaking and Listening with its Do's and Don'ts.

**COMPACT DISK OF LISTENING SESSIONS :** For enhancing the listening part of the candidate, listening activities are provided in the CD for their practice.

## ABSTRACT

# READING MODULE

*The IELTS Reading Test has three sections which require 60 minutes to complete the test. For this, it is essential for the IELTS candidates to know the skimming & scanning technique to improve their band score in the reading test. This chapter completely discusses the exact format, strategies and techniques to solve the IELTS Reading Test, Marking Scheme and Question Types.*

# Chapter 1 : Reading strategies and skills

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## The Test Format

The IELTS General Training Reading Test has 3 sections. You have 60 minutes to complete the test. There is NO extra time at the end of the test to transfer your answers to the answer paper (you get 10 extra minutes in the listening test only); your answers must be on the answer paper at the end of the 60 minutes. The test has 40 questions based on a series of texts. The total length of all the texts put together should be between 2000 and 2750 words. As in all the different parts of IELTS, the *IELTS General Training Reading Test* gets progressively harder through the paper. Possible formats of texts could be: *notices, advertisements, newspapers, instruction manuals, leaflets, timetables, books and magazines.*

### Section 1

Section 1 will normally have 2 or maybe 3 ‘texts’ with 13 or maybe 14 questions to answer in 2 or 3 sets of differing formats. We will look at the types of questions that you will meet later. Section 1 tests the candidate on ‘social survival’ in an English speaking country. The questions usually involve the candidate finding and providing factual information from a variety of texts. Texts in section 1 are relatively short and there may be a number of ‘mini texts’ to look through, eg: a series of advertisements on similar subjects.

### Section 2

Section 2 again usually has 2 texts with 13 or maybe 14 questions to answer. Section 2 concentrates on the context of training and welfare in an English speaking country. The texts here are more complicated using more intricate language and structure.

### Section 3

Section 3 has 1 text with 13 or maybe 14 questions to answer. Section 3 tests candidates’ ability to deal with longer pieces of writing. The reading passage will again involve more complex language than the 2 previous sections.

## Marking

There are 40 questions in the IELTS General Training Reading Test and 1 mark is awarded for each correct answer. There are no half marks. Your final marks out of 40 is then converted to a band from 1 - 9 using a converting table and this band is then averaged with the other 3 parts of the test to give your final IELTS band.

The IELTS General Training Reading Test Marks, Bands and Results - Rough Guide Converter

Score	Band
1 - 2	1
3 - 5	2
6 - 11	3
12 - 17	4
18 - 25	5
26 - 33	6
34 - 37	7
38 - 39	8
40	9

## Question Types

Below is a list of the types of questions that you could meet in the IELTS General Training Reading Test.

- ★ Multiple Choice Questions
- ★ Short Answer Questions
- ★ Completion Questions: Completing Sentences
- ★ Completing Notes
- ★ Completing a Summary (no word bank)
- ★ Completing a Summary (with word bank)
- ★ Completing a Diagram
- ★ Completing a Flow Chart
- ★ Completing a Table
- ★ Matching a Bank of Headings to Identify Paragraphs or Parts of Text
- ★ Matching a Bank of Writers' Views/Claims/Information with the Writer
- ★ Identification of Information in the Text: Yes/No/Not Given Questions



- ★ True/False/Not Given Questions
- ★ Matching Lists/Phrases
- ★ Classification Questions

## **Some Tips for the IELTS General Training Reading Test**

1. Don't spend too long on a single question as that will lose you time for answering questions that could be easier for you. Sometimes, leaving a question and coming back later can help you answer it too. Leave any questions that you have spent too long on, and come back at the end of the test if you have time. Sometimes, if the question has a yes/no/not given answer, the answer you are looking for does not exist as it could be a not given one. Be aware so you don't waste time looking for something that isn't there.
2. Read the questions and instructions so that you don't make a silly mistake. For example, people often will mix the yes/no answers with the true/false answers and write yes as an answer instead of 'true' or vice versa. Strictly speaking, you are wrong although you have understood the question and answer.
3. If the question asks for one answer, then give one answer. Giving two is wrong as it asks for one and you will be marked wrong. The type of question where this could happen would be: Give one example of... Writing two examples, to show you really understand, is wrong.
4. If the question asks for no more than 3 words, use no more than 3 words. Writing 4 words or more is wrong. You won't be asked to do it in 3 words or less, unless it is possible. Therefore, don't worry; it can always be done.
5. One area that students don't like is that, in the Reading Test, good grammar and spellings are important. The grammar part is not as important as you can't make many grammar errors in 3 words (the maximum you use in the reading test) but, if you spell something wrong, it will be marked as wrong. People think, quite rightly in my opinion, that the reading should test whether you understand what you read and not how you spell something. But these are the rules. So, be careful about your spellings too!
6. One constant discussion we have had with students is whether to read the questions first and then read the passage, or read the passage first and then the questions. From our experience with our students, my conclusion is that there is no correct answer for this. It depends on a number of variables.

It can depend on the types of questions and how difficult the questions are. It can depend on how good and fast a reader you are. It can also depend on the length of the text and how much time you have. Let's look at these variables.